

SERVICE DELIVERY COMMITTEE

ACTION LIST

Arising from the Meeting held on Tuesday, 02 September 2025

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	7.- Corporate Performance Update (Q1 2025/26)	Chris Eyre to provide an update at next committee <i>Due by Nov-25</i>	ChEy	Complete
	Query over whether compliant Electrical Installation Certificate held for Boulter Crescent communal blocks.	We have received confirmation that we hold valid electrical installation certificates for all Boulter Crescent blocks.		
2.	7.- Corporate Performance Update (Q1 2025/26)	Teresa Neal will obtain the exact figure and advise members. <i>Due by Nov-25</i>	TeNe	Complete
	Members queried the words “a few” when describing the amount of food inspections carried over due to staff absence.	Information emailed to all members of this committee on 17/9/2025.		
3.	7.- Corporate Performance Update (Q1 2025/26)	Chris Eyre to circulate other Council Tenant Satisfaction Survey scores to all members of this Committee <i>Due by Nov-25</i>	ChEy	Complete
	Request from members to be able to compare our Tenant Satisfaction Survey scores with other local Councils.	Information emailed to all members of this committee on 5/9/2025.		
4.	7.- Corporate Performance Update (Q1 2025/26)	Trish Hatton to obtain this breakdown and an update on progress by next Committee. <i>Due by Nov-25</i>	TrHa	Complete
	Members requested a breakdown of the 214 ongoing private sector housing cases, into empty homes, disrepair, energy standards & HMOs.	Information emailed to all members of this committee on 15/9/2025.		

Council Body
Date

Chair's
Initials _____

5.	7.- Corporate Performance Update (Q1 2025/26) Concerns raised about Taxi drivers obtaining licences from other Councils and using them to work in our borough. Query raised as to whether we hold any powers to check these vehicles are compliant	Trish Hatton to ask Licensing to respond to these questions before the next Service Delivery Committee. Due by Nov-25	TrHa	Complete
		Information emailed to all members of this committee on 17/9/2025.		
6.	7.- Corporate Performance Update (Q1 2025/26) Query raised re reduction in waste volumes with request for details of the amount of bins being emptied compared to this time last year.	Teresa Neal reminded members that a Fortnightly Waste Collection Review report is due at the next Service Delivery Committee. Due by Nov-25	TeNe	Complete
		Fortnightly Waste Collection Review Report to be presented at next Service Delivery Committee.		
7.	7.- Corporate Performance Update (Q1 2025/26) Request made for Helping Hands to provide information to members on their opening hours, venues and contact details.	Kirstie Robson to liaise with Helping Hands to provide information on opening hours, venues and contact details to members. Due by Nov-25	KiRo	Complete
		Information emailed to all members of this committee on 17/9/2025.		

* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).